

# JEWISH ASSOCIATION FOR COMMUNITY LIVING

## *CODE OF ETHICS/BOARD OF DIRECTORS AGREEMENT*

**As a member of the Board of Directors of the Jewish Association for Community Living, I agree to the following:**

**I. Commitment**

Mission Statement: The Jewish Association for Community Living assists people with developmental disabilities to participate in community life through personal empowerment, community engagement, family relationships and quality services enhanced by Jewish tradition.

I understand and commit to uphold the mission of the Jewish Association for Community Living and to carry out my duties in an ethical manner at all times.

**II. Attendance and Participation**

- a. I understand that attendance at Board meetings is a primary responsibility of Board members. Therefore, I agree to attend all noticed Board Meetings on a regular basis. If a conflict or emergency prevents me from attending a meeting, I will notify the Executive Director's office in advance. I understand that if I have a consistent pattern of absences, I may forfeit my position on the Board of Directors and may be asked to resign.
- b. I agree to participate on at least one committee. I will attend committee meetings on a regular basis. If I am unable to attend a committee meeting, I will notify the committee Chair or the Executive Director's office in advance.
- c. I agree to be an engaged and active participant in the governance process, including adherence to a high standard of transparency, integrity, openness, stewardship and collegiality in order to advance the mission.
- d. I will actively support the programs and activities of the Jewish Association for Community Living including JCL's Annual Fund campaign.

**III. Confidentiality and Decision-Making**

- a. I understand and will observe the confidentiality of information shared in Board meetings.
- b. I will support the collective actions and decisions of the Jewish Association for Community Living.

**IV. Conflict of Interest**

- a. I subscribe to the standard as a Director to scrupulously avoid a conflict of interests between the interests of JCL on one hand, and personal, professional and business interests on the other. This includes any real conflict or the perception of any conflict as outlined in Article X of JCL's By-laws.

I have read and understand the level of commitment and participation expected of me as a Board Member of the Jewish Association for Community Living and I agree to fulfill my obligations to the best of my abilities. In the event that I am not able to meet these expectations, I agree to notify the President of the Board of Directors and discuss alternative ways to fulfill my commitment to the Jewish Association for Community Living.

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Board Member Signature      Print Name      Date

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President of the Board of Directors Signature      Date